**INTRODUCTION TO DOCUMENT DESIGNER**

Document designer is used to present the collected information in the structured, organized and meaningful way. Axonator’s document designer implements the best features and provides an excellent user interface, making it stand out from other report designers.

**Explore The World-Class Features Of The Axonator’s Report Design Platform**

* **Customization**

The most liked feature of any report design tool is its customization and above this how easy it is to create your own template. Axonator’s document designer scores many points on this plot. It is very simple to create templates that you like just with few clicks. Axonator makes it possible to design the document either PDF or word with a number of features like images, tables, theme, font colors, etc.

**Dashboard Options :**

* Label
* Image
* Table
* Link
* Rich Text Editor (RTE)
* Child Repeater
* Page Break
* **Look And Feel Factor**

You can create the ‘look and feel’ factor of your business through the PDF reports that you transfer to team or elite customers. Without any technical expertise, you can easily include the company’s logo, pick desired colours for PDF that resonate with your brand, and without any irksome work you can share documents in a structured and well organized manner which gives a neat and clean look.

###### Data Regulation

Regulation of the data that you want to transfer or share with the team and elite customers. Select the proper and relevant fields from the form along with the placeholders and put those on the template. If desired, you can also eliminate the fields that you do not want to share from the data or the information gathered by filling the forms.

###### Report Sharing

Allot the customized document to the required destination. Generate and share reports automatically through emails with clients within few minutes. The report sharing is easier with the Axonator’s document designer as it does not require any other installations.

**Brief Introduction about how to access the Document Designer**

1. After you build a form, next step is to create a presentable template for the documents.
2. To access the document templates click on the ‘Reports’ in the dashboard options.
3. You will encounter the two options either to select create report or create a document. Click on the Document as and here you start with the actual designing of the document.
4. On the left side you will observe the two tabs, one is ‘tool’ another is ‘form fields’.
5. From the ‘tools’ select the tool, drag the elements and drop them into your document. You can customize the color of the document and can resonate it with your brand image.
6. The ‘form fields’ provides you with the fields which were embedded in the form.
7. On the top right you will see the ‘properties’ adjust the properties according to your requirements.
8. Once done with designing the template, hit the ‘save’ and your document is ready for the users.

**Axonator’s Doc Designer follows the simplest yet smartest process which makes it unmatchable from other doc designers.**

* Select a template for your reports once. All your forms submitted will include the look and feel of the template you selected.
* choose specific fields from the forms that you require in your report. Opt only the relevant fields that you want to highlight or focus in the report
* All reports generated are in PDF format – making it easy for sharing and accessing, as it is the most widely used format
* You can easily create designs that are visually engaging.

If you want to create a stunning visual impact visit Axonator and start by creating an account. For further queries contact [support@axonator.com](mailto:support@axonator.com)